

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING- REGULAR

Monday, October 23rd, 2017

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr.
Michael Klopchin, Chair
Daniel Pinkowski (A)
Richard Wilbur

CALL TO ORDER: 6:17 pm

PRESENT AT MEETING: Select Board (4), Administrative Assistant, Treasurer, Assistant Treasurer, Alf Strom-Olsen, Marjorie Southard, Ed Baker, Joel Baker, Eric McLellan.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. There were none.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – October 9th, 2017: Selectman Bixby motioned to accept the minutes, Selectman Congdon seconded, the motion passed unopposed with Selectman Wilbur abstaining due to his absence at said meeting.

HIGHWAY: The Road Commissioner was not present

Highway Committee of Functions and Operations Update: Alf Strom-Olsen advised the Board that the Committee had had its first meeting.

The Administrative Assistant updated the Board as to the Better Roads grant for which she intended to apply, due November 17th. The Board Chair advised that there was an issue with the possible drifting of the boundaries on Gravel Pit Road, regarding the Decato land and Eric McLellan. Mr. McLellan expressed his concern that he wasn't notified of any issues. The Board Chair reviewed the history of the problem. After a brief discussion, it was decided that Mr. McLellan would meet with the Road Commissioner and two Board members to discuss the issue on site at a later date. The Administrative Assistant was asked to research Gravel Pit Road.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: There was no guest.

PUBLIC COMMENTS (10 minutes): None.

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OLD BUSINESS:

Parking Ordinance Amendment: The Board continued its discussion on the amendment to the parking ordinance. It was decided to add the prohibited parking area, on East Clarendon Road including the Squire and Carrara land on both sides of the Road. The Administrative Assistant was asked to research exactly where to place the no parking signs. Selectman Congdon motioned to adopt the amendment to the parking ordinance, Selectman Wilbur seconded, the motion passed unopposed, with Selectman Bixby recusing himself due to conflict of interest.

West Clarendon Fencing: The Administrative Assistant advised that the Town was not eligible for the FSA/USDA grant for agricultural fencing. The Board agreed to a strand wire fence, three strands, with landscape timbers as posts. Mr. Eric McLellan asked to be able to electrify one strand of the fence, at his own cost, the Board agreed. The Board asked the Administrative Assistant to contact Old School Services, as they held the current contract for cemetery maintenance, to ascertain whether they would be interested in putting the fence up, if not, the Board authorized the Administrative Assistant to seek estimates.

Berm Removal Signing: The Board reviewed two letters, regarding the Cold River Berm Removal Project. Having seen the landowners' assent in writing, Selectman Congdon motioned to authorize the Board Chair to sign the letter approving of the purchase of two easements by the state, Selectman Wilbur seconded, the motion passed unopposed. Selectman Congdon asked that the letter pledging to budget \$10,000 for the berm removal be changed to read "fiscal year 19" instead of "fiscal year 18-19". Selectman Congdon motioned that the Board Chair sign the letter with the change, Selectman Wilbur seconded, the motion passed unopposed.

NEW BUSINESS:

Cemetery Mowing Bid: Selectman Congdon motioned that the Administrative Assistant be authorized to seek bids for the 2018 cemetery mowing, Selectman Bixby seconded, the motion passed unopposed.

PLANNING COMMISSION: River Corridors were discussed. Heather Kent shared her opinion on the potential adoption of river corridors as a riverside land owner. After further discussion, the Administrative Assistant was asked to look into the possibility getting out of the regional planning commission.

TREASURER'S REPORT: The Treasurer reported on tax collection and thanked Gloria Menard and Tammy Hogenauer for their help. Approximately 265K was collected as of October 21st. The cemetery fencing money needed was discussed.

ADMINISTRATIVE ASSISTANT'S REPORT: No report was given.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): No comments.

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SELECT BOARD MEMBERS CONCERNS: Selectman Congdon stated the porch looked good. Propane prices from Keyser were reviewed, at \$1.589. The Board decided to counter back.

ADJOURNMENT: At 7:10, Selectman Congdon motioned to adjourn, Selectman Bixby seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on November 13th, 2017.