

# TOWN OF CLARENDON, VERMONT

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## MINUTES

### SELECTBOARD MEETING- REGULAR

Monday, May 22<sup>nd</sup>, 2017

#### SELECT BOARD MEMBERS:

Robert Bixby, Clerk  
Robert Congdon, Jr.  
Michael Klopchin, Chair  
Daniel Pinkowski  
Richard Wilbur

CALL TO ORDER: 6:02 p.m.

PRESENT AT MEETING: Selectmen (5), Road Commissioner, Treasurer, Assistant Treasurer. Rebecca Mandolare, George Ambrose, Cindy Davis, Daniel Villarreal, Marjorie Southard, Arthur Menard, Anita Waite, Rick Gile

AGENDA ADDITIONS/DELETIONS: The Board Chair proposed adding the Zoning Administrator's request for cost sharing under New Business. There were no objections.

#### APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular May 8<sup>th</sup>, 2017: Selectman Bixby motioned to approve the minutes for discussion, Selectman Wilbur seconded, a typographical error was corrected on page three. The minutes were approved unopposed.

HIGHWAY: The Road Commissioner was present and participated in discussion.

Selectman Congdon arrived at 6:07 pm.

Excavator Discussion: The Road Commissioner detailed the cost of a repair to the excavator as ranging between \$5,500 and \$6,000, and the remaining value on the aging machine. A discussion followed on the options available, including repairing the excavator, and a rent to own agreement. Arthur Menard voiced his concerns about an auditor's findings from the outside audit, pertaining to FY18's budget. The Treasurer was consulted, who reviewed some details of the audit and it was agreed that the audit would be discussed later in the meeting. Discussion continued on how much excavator was used, and the timeline to repair the excavator was discussed, as well as the status of the current budget. Following this, Selectman Pinkowski motioned to repair the excavator, Selectman Bixby seconded, the motion passed unopposed. The suggestion was made that different brands be looked at by the Road Commissioner in the meantime. Selectman Bixby questioned the Road Commissioner on the details of servicing the trucks.

Innovation Drive: The quitclaim deed for Innovation Drive was reviewed by the Board, along with Richard Gile from the Industrial Park association. Concerns were discussed, including who would make repairs to the road when work such as sewer or electric under the road was done, it was agreed that that was the association's responsibility and not the Town's. After it was confirmed that both parties' attorneys had reviewed the deed, and the deed was signed by Mr. Gile and notarized, Selectman Congdon made the motion to accept the quitclaim deed from the Industrial Park Association, officially making Innovation Drive the Town of Clarendon's, Selectman Bixby seconded, the motion passed unopposed.

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APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: George Ambrose, School Negotiations Update: Mr. Ambrose advised the Board as to the progress made in the negotiations, recently declared an impasse, between the school board and the teacher's unions. The proffered health care agreement and wage increases were detailed; Mr. Ambrose agreed to keep the Board informed.

PUBLIC COMMENTS (10 minutes): There were none.

#### OLD BUSINESS:

Fire Lane 2 – Schedule a Hearing: Having decided to follow through on the name change for Fire Lane 2, per the Town Street Naming Ordinance, the Board scheduled a hearing for 5:30, June 26<sup>th</sup>, 2017, at the Clarendon Town Hall.

July 1<sup>st</sup> – Food Scraps: After a brief discussion on whether or not this portion of the Universal Recycling Act would be delayed, it was suggested that the Administrative Assistant research the issue and place it on the agenda for June 12<sup>th</sup>.

LEOP – Debris Manager: After a brief discussion, Selectman Pinkowski motioned that Rick Wilbur be named as the LEOP debris manager, Selectman Congdon seconded, the motion passed four to one with Selectman Wilbur opposed.

#### NEW BUSINESS:

Letter of Concern – Royce Property: Anita Waite brought her concerns about the Royce property on the corner of East Tinmouth Road and Walker Mountain Road. After a lengthy discussion, the Board agreed to have the Health Officer look at the property again, and to ask the Administrative Assistant to pursue the Town's options. Selectman Congdon motioned to have the Health Officer to visit the site again, Selectman Pinkowski seconded, the motion passed unopposed. The Board agreed to keep Ms. Waite informed.

Cemetery Updates: The Board reviewed three estimates from Meticulous Mowing and Property Management, LLC for tree removal in Town cemeteries. After a lengthy discussion, Selectman Congdon motioned to authorize Cindy Davis to approach Hugh Spafford to see if he was willing to put some of the Wilmouth fund money in, but otherwise if not to expend the \$575 from the Spafford fund, quoted by Meticulous Mowing and Property Management, LLC., Selectman Wilbur seconded, the motion passed unopposed. Selectman Congdon motioned to have Meticulous Mowing and Property Management LLC remove the quoted trees for \$1450 to be taken from the Smith Button Pratt Fund, Selectman Wilbur

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seconded, the motion passed unopposed. The last estimate was tabled until June 12<sup>th</sup>, with the understanding that an effort would be made to find owners of the plot in question.

Zoning Administrator Request (ADDED TO AGENDA): The Board reviewed a request from the Zoning Administrator for \$74 of cost sharing between several towns for a seminar. Selectman Congdon motioned to authorize a check to be cut to Jeff Biasuzzi for his VLCT training for zoning administrators in the amount of \$74, Selectman Wilbur seconded, the motion passed unopposed.

PLANNING COMMISSION REPORT: No report submitted.

TREASURER'S REPORT: The Treasurer advised the Board that the audit was completed, and that a summation report would be forthcoming; she and the auditor had also discussed another audit in the future, but had no concrete timing yet. The Board Chair asked for a price for full continued audit. Tentative results of the audit were discussed, and the treasurer did advise that revenue and expenses were budgeting very closely together and would need be looked at going forward.

ADMINISTRATIVE ASSISTANT'S REPORT: There was no report given.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): No comments.

SELECT BOARD MEMBERS CONCERNS: Selectman Pinkowski advised the Board as to the progress of the continued municipal forest logging, and that he had invited Josef Peterson to the first meeting in June. The Board Chair asked about the sign for no ATVs at the municipal forest, a discussion followed. The Board Chair read aloud a report from the Health Officer about the Royce property, and asked that a copy be sent to Ms. Anita Waite. Selectman Congdon reported that there had been another terrorist attack in Manchester, England, and that thoughts and prayers were with those affected. Selectman Wilbur suggested looking at an ordinance specific to ATVs on Town land.

ADJOURNMENT: At 7:47 p.m., Selectman Congdon motioned to adjourn, Selectman Wilbur seconded, the motion passed unopposed.

SIGNED: \_\_\_\_\_ Michael Klopchin, Chair /s

SIGNED: \_\_\_\_\_ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on June 12<sup>th</sup>, 2017.