

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING- ORGANIZATIONAL

Monday, March 12th, 2018

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr.
Michael Klopchin, Chair
Cash Ruane
Richard Wilbur

CALL TO ORDER: 6:07 pm

PRESENT AT MEETING: Select Board (5), Randy Kinne, Alf Strom-Olsen, Janet Keefe, Marjorie Southard, Janet Keefe, Alf Menard, Gloria Menard. Sam Carlson.

ELECTION OF CHAIR AND CLERK: Selectman Bixby motioned to elect Michael Klopchin as Board Chair, Selectman Wilbur seconded, the motion passed unopposed. Selectman Congdon motioned to elect Robert Bixby Select Board Clerk, Selectman Ruane seconded, the motion passed unopposed.

ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. There were none.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular - February 26th 2018: Selectman Bixby motioned to accept the minutes, Selectman Congdon seconded, the motion passed unopposed, with Selectmen Wilbur and Ruane abstaining due to their absence at said meeting.

Select Board Meeting Regular - January 22nd, 2018: Selectman Bixby motioned to accepted the minutes, Selectman Wilbur seconded, the motion passed unopposed. Typographical errors were corrected on page three of the minutes.

HIGHWAY: The Road Commissioner was not present.

Road Commissioner's Report: None given.

Alf Strom-Olsen asked if the Road Crew was logging usage of salt, sand and fuel, the Board Chair confirmed that they were. The Board Chair also detailed what was discussed at the Road Crew meeting with two members of the Board. Selectman Ruane asked when the time cards would be submitted with the regular time sheets, the Board Chair stated that previously the Board had agreed that the Road Crew would have a two-week adjustment period before having to submit the cards with the regular time sheets.

Road Commissioners Duties: The Administrative Assistant advised the Board that per the Highway Committee's recommendation that the Road Commissioner have a job description, she had worked with the Road Commissioner to develop a preliminary list of duties for the Board to review. The Board Chair asked that the Board review the list and that it be placed on the next agenda.

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Bridge and Road Standards: Selectman Congdon motioned to sign the bridge and road standards, Selectman Bixby seconded, the motion passed unopposed. A discussion followed on the details of the standards, Selectman Ruane asked the Administrative Assistant to read the signed certificate of compliance.

Annual Financial Plan: The Administrative Assistant advised that she and the Treasurer would be meeting with the district three project manager to formulate the Annual Financial Plan.

Crack Sealing Recommendation: The Administrative Assistant detailed that the Road Commissioner was asking for \$5000 for crack sealing and there was money left in contract services. The Treasurer expressed reservations on spending money as many areas in highway were currently over budget. A discussion followed, it was suggested that money be spent on maintaining currently paved areas and not new pavement, the Treasurer also suggested that the crack sealing wait until next fiscal year. Selectman Ruane suggested that the shoulder equipment already owned be refurbished, Selectman Congdon motioned that the shoulder equipment be moved to the Town Garage and be repaired, Selectman Ruane seconded the motion passed unopposed.

Selectman Bixby asked that the Road Commissioner be made aware that the pot hole mentioned in a previous meeting was still on Middle Road, Selectman Ruane suggested that Windy Lane be brought to the Road Commissioner's attention.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: Sam Carlson, Green Lantern Development: Mr. Carlson introduced himself, and reviewed the new net metering laws that gave the Select Board more power over where solar arrays can go and introduced his project on the Chapman/Wright property. Mr. Carlson explained the process, as well as the energy credits that would result from the array, and the Town's right of first refusal for the credits. The question was raised that the deed of the property had not yet been transferred to Chapman/Wright, after further discussion the Board advised Mr. Carlson to appear before the planning commission, and if the property transfer came through and the planning commission approved, to again appear before the Board.

PUBLIC COMMENTS (10 minutes):

OLD BUSINESS:

Transfer Station Recertification – Stumps: The Board discussed the options for stump removal from the transfer station. Selectman Congdon motioned pending verification of pricing that the stumps be disposed of at Gleason and Brandon, Selectman Wilbur seconded. After further discussion, the motion was retracted pending finding if the excavator was able to load the wood and stumps, and the topic was tabled until March 26th.

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NEW BUSINESS:

Designation of Paper of Notice 2018: Selectman Congdon motioned to designate the Rutland Herald as the paper of notice for the Town, Selectman Bixby seconded, the motion passed unopposed.

Appointment of Tree Warden 2018: Selectman Congdon motioned to appoint Josef Peterson to the position of Tree Warden, Selectman Ruane seconded, the motion passed unopposed.

PLANNING COMMISSION: No report provided.

TREASURER'S REPORT: The Treasurer presented the Board with a financial report, and advised that she, the Assistant Treasurer, and the Administrative Assistant would be attending a class on March 27th regarding governmental accounting and auditing.

ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant advised the Board that the Town was running low on salt in the face of the pending storm. After a brief discussion on using salt versus using sand, Selectman Congdon motioned to authorize the Road Commissioner to purchase no more than six loads of fine sand, Selectman Bixby seconded, the motion passed unopposed.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): None

SELECT BOARD MEMBERS CONCERNS: Selectman Bixby advised that Fair point was working on poles on Moulton Avenue, Selectman Ruane thanked the voters for the opportunity to serve the town, the Board Chair thanked the Board for his election to Chair, Selectman Congdon welcomed Cash Ruane to the Board and thanked Dan Pinkowski for his service, Selectman Wilbur also welcomed Cash Ruane to the Board and thanked Dan Pinkowski for his service.

ADJOURNMENT: At 7:45pm, Selectman Wilbur motioned to adjourn, Selectman Congdon seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and are scheduled for approval on March 26th, 2018.