

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING- REGULAR

Monday, June 26th, 2017

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr.
Michael Klopchin, Chair
Daniel Pinkowski
Richard Wilbur

CALL TO ORDER: 6:02.

PRESENT AT MEETING: Select Board (5), Administrative Assistant, Treasurer, Cindy Davis, Sheriff Benard. Assistant Treasurer, Marjorie Southard, Arthur Menard, Helen Darby, Alf Strom-Olsen.

AGENDA ADDITIONS/DELETIONS: Selectman Congdon motioned to remove the Planning Commission Chair from the agenda, and to add the Spafford Cemetery estimates under Old Business, Selectman Pinkowski seconded, the motion passed unopposed.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – June 12th, 2017: Selectman Congdon motioned to approve the minutes subject to correction, Selectman Pinkowski seconded, the motion passed unopposed. There were no corrections to the minutes.

HIGHWAY: The Road Commissioner was not present.

Grants in Aid Project: The Administrative Assistant advised that per the Road Commissioner, the projects that would have eligible for funding under this grant had already been completed.

Rodent Issue, Town Garage: The Administrative Assistant advised as to the cost estimate from Vermont Pest Control for monthly pest control. After a brief discussion, Selectman Congdon moved to approve hiring Vermont Pest control, and to have the situation reassessed in 6 months, Selectman Pinkowski seconded. Selectman Wilbur questioned whether the situation could be addressed without the use of a contractor. The motion passed four to one, with Selectman Wilbur dissenting.

Selectman Congdon advised the Board that the mold issue in the garage would be solved by removing the sheet rock and insulation. The Administrative Assistant advised that three mold removal companies had been contacted. A brief discussion followed.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: Planning Commission, Chair: (removed from Agenda)

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GUEST: Sheriff Benard, Contract: The Sheriff detailed the new contract and the rate for fiscal year 2018. The contract was discussed. Marjorie Southard asked how much in fines the Sheriff's department brought in to the Town, and questioned how the Town could save money on law enforcement. A discussion followed on options, and the startup costs with Town Constables. Cindy Davis asked if a report could be viewed by the public, a discussion followed, and Sheriff Benard agreed to provide the Town with a monthly summary of activity. Speeding in Town was discussed, and what roads in Town are covered by the Sheriff's contract. Selectman Congdon motioned to approve the Sheriff's contract for the next fiscal year to be signed by all board members with Selectman Wilbur as liaison, Selectman Bixby seconded. Selectman Wilbur recused himself from voting and signing as he is an employee for the Sheriff's department. The motion passed unopposed with Selectman Wilbur recusing himself. The Sheriff advised the Board that the Federal Grant program was again opening, a discussion followed

PUBLIC COMMENTS (10 minutes): Cindy Davis updated the Board on the work that had been done in the cemeteries, including the students in West Clarendon Cemetery.

Alf Strom-Olsen asked about the 2006 truck, and the status of the other trucks. Truck repair was discussed, as well as what the Town needs for trucks. Paved road versus dirt road upkeep was discussed. Alf Strom-Olsen volunteered to do a cost analysis of the highway budgeting.

OLD BUSINESS:

July 1st Organic Waste: The Administrative Assistant reported that Casella matched TAM's price, including the free sawdust. Selectman Congdon motioned to sign the contract with Casella since they were willing to match the price, Selectman Wilbur seconded the motion. Selectman Congdon amended his motion that the Board chair sign on behalf of the Board, Selectman Wilbur seconded the amended motion. The amended motion passed unopposed.

Planning Commission, Amended Fees: After discussion a change to the building permit fees proposed by the Planning Commission Selectman Pinkowski motioned to amend the fees to the recommend fees, Selectman Wilbur seconded, the motion was denied four to one and did not pass.

Spafford Cemetery: Two estimates for the brush and debris removal in Spafford were discussed, Old Skool for \$750 and Meticulous Mowing for \$450. Selectman Pinkowski motioned to accept the Meticulous Mowing estimate, Selectman Congdon seconded, the motion passed unopposed.

NEW BUSINESS:

TREASURER'S REPORT: The budget status report was reviewed, as well as the draft of the cash balance audit. An estimate of a year end audit was reviewed, as \$12,000. The Treasurer also stated that NEMRC would be coming Monday to help with yearend close. It was decided that another estimate for an audit would be pursued by the Treasurer for next meeting

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ADMINISTRATIVE ASSISTANT'S REPORT: The Board reviewed a report from the Zoning Administrator regarding a refund and a software request. Selectman Congdon motioned to approve the refund to the Goads and the \$50 for the word conversion, Selectman Bixby seconded the motion passed unopposed.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): There were none.

Executive Session At 7:39 pm, Selectman Wilbur motioned to enter executive session for a real estate and personnel discussion, Selectman Pinkowski seconded, the Board and the Administrative Assistant entered executive session. Upon return to the public at 8:16 pm, Selectman Congdon motioned to exit executive session, Selectman Wilbur seconded, the motion passed unopposed. The Board Chair informed the public that the Board would not be pursuing purchasing any real estate.

SELECT BOARD MEMBERS CONCERNS: Selectman Pinkowski advised that he had received complaints on grading on dirt roads. Selectman Congdon thanked the Administrative Assistant for snacks and Cindy Davis for paint during the cemetery work.

ADJOURNMENT: At 8:39 pm, Selectman Congdon motioned to adjourn, Selectman Bixby seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on July 10th, 2017.