

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, May 8th, 2017

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr.
Michael Klopchin, Chair
Daniel Pinkowski
Richard Wilbur

CALL TO ORDER: 6:08 pm

PRESENT AT MEETING: Select Board (5), Administrative Assistant, Treasurer, Road Commissioner. George Ambrose, Marjorie Southard, Cindy Davis, Matthew Jakubowski, Arthur Menard, Gloria Menard.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. Selectman Bixby suggested adding a discussion of the Community Center wall replacement, and Selectman Pinkowski advised that he had an update about the Municipal Forest.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – April 24th, 2017: Selectman Bixby motioned to approve the minutes subject to correction, Selectman Pinkowski seconded, the motion passed unopposed. There were no corrections to the minutes.

GUEST: Matthew Jakubowski, Local Emergency Operation Plan: The Emergency operations officer went over the updated LEOP, particularly the debris management section, and reminded that Board that Selectman Wilbur needed to sign the LEOP, as he was ICS certified. Selectman Congdon motioned to authorize Selectman Wilbur to sign off on the LEOP, Selectman Pinkowski seconded, the motion passed unopposed. Mr. Jakubowski advised the Board as to how the storm management of May 5th went, and that he would in the future appoint an assistant emergency management director. A brief discussion followed.

HIGHWAY:

Truck Repair: This item was delayed until the Road Commissioner arrived.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

PUBLIC COMMENTS (10 minutes): Cindy Davis suggested that tree cutting in the cemetery be put out to bid. The Board Chair asked that she define jobs that needed to be done.

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, May 8th, 2017

OLD BUSINESS:

Light Duty: The Administrative Assistant updated the Board as to other towns' opinions on light duty, and the information she had obtained. The Board asked that a legal opinion be obtained in writing on the subject.

Conflict of Interest Policy: Selectman Congdon read aloud the addition from the Town attorney. Selectman Congdon motioned to approve the edited conflict of interest policy, Selectman Wilbur seconded, the motion passed unopposed.

Food Scraps – July 1st: The Administrative Assistant updated the Board as to options for food waste collection. A discussion followed on the possible problems of the collections, the Administrative Assistant was asked to get numbers in writing from Casella's.

The Road Commissioner arrived at the meeting. Selectman Congdon motioned to move back to truck repair now that the Road Commissioner had returned, Selectman Wilbur seconded, the motion passed unopposed.

Truck Repair: The Road Commissioner spoke to the options for truck repair, which were limited regarding warranty work, and what the Road Crew themselves take care of. The excavator and possible repairs were discussed.

The Municipal forest and the damage that the recent storm had done were briefly discussed. Selectman Pinkowski advised that the Tree Warden recommended cleaning up the damage as quickly as possible. Selectman Congdon motioned to have the loggers in the Town Forest clean up the fallen trees, Selectman Bixby seconded, the motion passed unopposed. The Board Chair asked the Administrative Assistant to contact the tree warden. A sign and a possible fence were discussed in terms of keeping unwanted traffic out of the Town Forest.

Selectman Bixby asked the Road Commissioner his opinion on designating one crew member to do repairs in the garage. The Road Commissioner responded that each Road Crew member took care of their own truck, and that it worked efficiently that way.

The Road Commissioner updated the Board as to the recent storm clean up, and a discussion followed regarding recent road maintenance, and the qualifications of the crew members running the grader. Having one crew member specialize in grading versus having the entire crew gain experience on the grader, and how it related to the performance reviews was discussed.

Access Permit: The Board reviewed an access permit for Michael Johnson. Selectman Congdon motioned to approve the access permit for Johnson and have the Board Chair sign, Selectman Pinkowski seconded, the motion passed unopposed.

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, May 8th, 2017

NEW BUSINESS:

Lister – Mapping Update: Lister George Ambrose advised the Board that the new property maps had arrived, and informed the Board that a second set of Earth View maps would be ordered. A sample of the Earth View maps was reviewed.

Cemeteries – Spring Clean Up: The Administrative Assistant advised the Board that Tim Mumford was requesting additional time outside of his mowing contract for needed spring cleanup in the cemeteries. After a brief discussion, Selectman Congdon motioned to allocate \$1000 from the logging revenue for spring cleanup in the cemeteries, Selectman Wilbur seconded, the motion passed unopposed.

Drainage in the West Clarendon Cemetery was briefly discussed, and exactly what would be done in the cemetery to correct the problem. The Administrative Assistant was asked to put the issue on the first meeting in July's agenda.

Planning Commission Member Appointment: The Administrative Assistant advised that Heidi Eccleston was due for reappointment to the Planning Commission. Selectman Wilbur motioned to reappoint Heidi Eccleston to the Planning Commission, Selectman Congdon seconded, the motion passed unopposed.

Marjorie Southard advised the Board as to a Planning Commission discussion regarding Hooligans LLC, and a private citizens letter to the Planning Commission regarding wanting to build a new private road. A discussion followed.

Community Center Wall Replacement: The Community Center Board presented the Board with estimates for replacing a wall. Selectman Congdon motioned to authorize the Community Center Board to expend \$14,500 for the wall, with the money coming out of the maintenance fund for the center, Selectman Wilbur seconded, the motion passed unopposed.

PLANNING COMMISSIONS REPORT: No report submitted.

TREASURER'S REPORT: The week of the 22nd for the outside audit was tentatively announced.

Selectman Pinkowski asked about the reason for the \$4,000 workman's comp returned, the Treasurer advised that she was looking into it.

ADMINISTRATIVE ASSISTANT'S REPORT: No report given

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): There were no comments

SELECT BOARD MEMBERS CONCERNS: Selectman Wilbur asked the Road Commissioner about a collection of water on the recreation field, and the possibility of digging a small ditch for drainage. The Road Commissioner agreed to look at the situation and offer an opinion. Hooligans LLC was discussed again.

Selectman Pinkowski discussed an issue with the Road Commissioner.

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, May 8th, 2017

Selectman Bixby thanked the Road Crew and the Fire Department for their efforts in cleaning up the damage from the May 5th storm.

ADJOURNMENT: At 7:40 pm, Selectman Congdon motioned to adjourn, Selectman Bixby seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on May 22nd, 2017.