

# TOWN OF CLARENDON, VERMONT

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## MINUTES

### SELECTBOARD MEETING-REGULAR

Monday, March 27<sup>th</sup>, 2017

#### SELECT BOARD MEMBERS:

Robert Bixby, Clerk  
Robert Congdon, Jr.  
Michael Klopchin, Chair  
Daniel Pinkowski  
Richard Wilbur

CALL TO ORDER: 6:03 pm

PRESENT AT MEETING: Select Board (5), Administrative Assistant, Treasurer, Cindy Davis, Keegan, Kylie, Abby, and Justin Anderson, Marjorie Southard, Gloria Menard and Arthur Menard.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. There were none.

#### APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Organizational – March 13th, 2017: Selectman Congdon motioned to accept the minutes as written, Selectman Bixby seconded, the motion passed unopposed.

Planning Commission – Designation of Village Center for Clarendon Springs: No Planning Commission members were present.

Resolution in Support of Village Center Designation: The Board Chair advised the public as to the reason for the Resolution. Selectman Wilbur motioned to sign the resolution in support of the application. A discussion followed on the possible implications for other sections of Town, and Selectman Bixby stated his reservations about the designation. Selectman Congdon seconded the motion made by Selectman Wilbur, and the motion passed four to one, with Selectman Bixby opposed. All members signed the Resolution with the exception of Selectman Bixby.

HIGHWAY: The Road Commissioner was not present.

AFP: Selectman Congdon motioned that the Board sign off on the Annual Financial Plan, Selectman Wilbur seconded, the motion passed unopposed. A concern was expressed about the nature of the AFP, and whether the Treasurer's office should be involved, the Treasurer advised that she had been kept informed during the process.

Class 2 and Structures Grants: The Administrative Assistant updated the Board as to the progress of the Class 2 and Structures grants.

Alfrecha Road Bridge – ANR: Regarding the concern that the creek under the bridge was silting in, the Administrative Assistant advised the Board that ANR had visited the site, but could not make any judgements due to ice and snow, and would be back to look at the creek once the ice melted. The Board Chair asked the Administrative Assistant to update Mr. Theodore Grembowicz, who had initially raised the concern.

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**APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS:** All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

**GUEST:** Present were children Keegan, Kylie, Abby, and Justin Anderson, learning about select board meetings.

**PUBLIC COMMENTS (10 minutes):** None

#### OLD BUSINESS:

**Tax Sales – Permission to Bid and Request from Delinquent Tax Collector:** The Board discussed the properties to be sold, Selectman Congdon motioned that the Board grant attorney Chris Corsones permission to bid the minimum on the Christian estate, \$1,972, and the Jensen/Chapman estate, \$5,180.42, Selectman Wilbur seconded, the motion passed unopposed.

**Delinquent Tax Collector:** After review of the attorney's advice as to the Morton property issue, Selectman Congdon motioned to allow attorney Bill Bloomer to pursue and draft a notice of intent to sell that would be published, Selectman Pinkowski seconded, the motion passed unopposed.

**Fire Lane – Possible Name Change:** The Administrative Assistant advised that she had contacted a few residents for their opinions. A discussion followed on the reason for the changes, and possible pursuing of the change. The Board decided to start with the Whispering Pines area. The Administrative Assistant was asked to send out letters to the residents advising that the road name would be changed, and asking for input. The second meeting in April was dedicated to discussing the public input.

**Garvey's Nissan:** The Board Chair advised that Garvey's Nissan was granted an act 250 permit. The Board discussed the area where Garvey's would be that had been classified as a non-settled area by the state, and the possible negative impact the classification could have on the Town. The Board Chair commented that a possible village center designation for that area would aid in development, a discussion followed.

#### NEW BUSINESS:

**TREASURER'S REPORT:** The Treasurer updated the Board as to the NEMRC training that she had been receiving, and what other Towns have advised, and asked for \$3,500 for further training to come out of contingency, Selectman Bixby motioned for discussion to grant the Treasurer's request, Selectman Wilbur seconded, after a brief discussion the motion passed unopposed. The Treasurer also asked for a motion for the funds for the already approved upcoming outside audit to be taken out of contingency. Selectman Pinkowski motioned to take the audit funds out of contingency, Selectman Bixby seconded, the motion passed unopposed. The Treasurer also referenced her new policy on deposits, of which the Board was aware.

**ADMINISTRATIVE ASSISTANT'S REPORT:** The Administrative Assistant updated the Board on the progress of the logging of the municipal forest, the amount of money that had been brought in to date, and how

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pleased the Tree Warden was with the logging job. The Board discussed what the money might be used for, which included cemetery work and trails in the municipal forest.

The Administrative Assistant also advised that she had received updates from the Zoning Administrator, and would pass them on to the Board.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): None.

#### SELECT BOARD MEMBERS CONCERNS:

Selectman Congdon passed on a concern about ice glazing on Bump Road.

The Board Chair updated the public that the pole by the recreation fields had been set by GMP.

Selectman Bixby expressed his concern about the amount of money spent on the Sheriff's department compared to what little about of activity seemed to occurring in the monthly report, a brief discussion followed. Selectman Bixby also asked that a washout on North Shrewsbury road that might be endangering the pavement be reported to the Road Commissioner, and that Arthur Knox had passed on his thanks to the Board for the plaque he received honoring his retirement from the Select Board.

ADJOURNMENT: At 6:44 p.m., Selectman Congdon motioned to adjourn, Selectman Bixby seconded, the motion passed unopposed.

SIGNED: \_\_\_\_\_ Michael Klopchin, Chair /s

SIGNED: \_\_\_\_\_ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on April 10th, 2017.