

# TOWN OF CLARENDON, VERMONT

---

## MINUTES

### SELECTBOARD MEETING-REGULAR

Monday, October 10<sup>th</sup>, 2016

#### SELECT BOARD MEMBERS:

Robert Congdon, Jr, Clerk

Michael Klopchin, Chair

Arthur Knox

Daniel Pinkowski

Richard Wilbur

CALL TO ORDER: 6:00 p.m.

PRESENT AT MEETING: Select Board (5), Administrative Assistant, Treasurer, Robert Bixby, Marjorie Southard, Arthur Menard, Cindy Davis.

Selectman Knox asked for a moment of silence for the teenagers killed in a recent car accident. A moment of silence was observed.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. There were none.

#### APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – September 26<sup>th</sup>, 2016: Selectman Congdon motioned to approve the minutes as written, Selectman Wilbur seconded, the motion passed unopposed.

HIGHWAY: The Road Commissioner was not present.

Possible Executive Session, Personnel Reviews: The Administrative Assistant advised the Board that all but one of the reviews were done, and the Road Commissioner would like to review them at the next meeting. The issue was tabled until October 24<sup>th</sup>, 2016.

Gary Ayers, Ticket Appeals: The Board reviewed the letter and appeals sent by Mr. Ayers, and the Town's rights and options. Selectman Knox commented on the expense for the Town compared to the small amount of the ticket. Selectman Wilbur reviewed the relevant statues, and suggested that the Board give Mr. Ayers a hearing, and if he did not appear before the Board, the fines would start to accrue. The Board agreed, and the administrative assistant was instructed to draft a letter with the assistance of Selectman Wilbur notifying Mr. Ayers of the Board's decision, and instructing him to appear before the Board. There was a brief discussion with the public on the precedent being set, and if a hearing was required to be held.

Abandoned Car – Gorge: After a brief discussion, Selectman Wilbur advised that the car was no longer at the Gorge.

What the highway crew was currently working on was briefly discussed, and the Board Chair reviewed the work that had been completed by Markowski's at the athletic fields. A transportation input forum was discussed, and the Board asked that the Road Commissioner be made aware of the forum so that he could attend if he desired. Selectman Congdon asked that the Road Commissioner report how much salt was

# TOWN OF CLARENDON, VERMONT

---

## MINUTES

### SELECTBOARD MEETING-REGULAR

Monday, October 10<sup>th</sup>, 2016

in the salt shed, and the Board Chair asked that the Road Commissioner be reminded of the project at the Community Center.

**APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS:** All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

**CEMETERY FACT FINDING REPORT:** Cindy Davis presented a map of the West Clarendon/Chippenhook cemetery, and advised that in the clean-up process lost graves not on the map had been rediscovered. Work still to be done and the budgeting for next year were discussed.

The Administrative Assistant advised that Tim Mumford had submitted a bill for the brush cutting at the Marsh Cemetery which exceeded the \$500 cap the Select Board had previously established by approximately \$74. Selectman Wilbur motioned to allow for the extra \$74 for Tim Mumford, Selectman Congdon seconded, the motion passed unopposed. There was a brief discussion on when to send Tim Mumford in to finish the West Clarendon/Chippenhook work, Selectman Congdon advised that it would be best to wait to see when Kyle Taylor was planning on taking agreed upon trees out first. Cindy Davis asked about the fencing in the West Clarendon/Chippenhook cemetery, the Board advised that it would be discussed at budget.

**GUEST:** There was no guest.

**PUBLIC COMMENTS (10 minutes):** Cindy Davis asked about the noise ordinance. She was advised the Town's attorney was currently reviewing it.

#### OLD BUSINESS:

**Zoning Admin Letter Regarding Training:** The Board reviewed the submitted letter. Selectman Congdon motioned to authorize the Town's share of the cost of the training, Selectman Wilbur seconded, the motion passed unopposed.

**Thank You Letters to Stores:** The letters addressed to Hannaford and West Rutland Jiffy Mart thanking them for their donations to the cemetery clean up were read aloud, Selectman Congdon motioned that the Board sign the letters, Selectman Knox seconded, the motion passed unopposed. Cindy Davis thanked Selectman Congdon for all of his effort in the cemeteries.

#### NEW BUSINESS:

**Old Brick Church Request:** The Board reviewed the Church's request to provide refreshments to voters on Election Day. Selectman Congdon motioned that the request be approved, and that Selectman Wilbur pass the Board's thanks onto the Church, Selectman Knox seconded, the motion passed unopposed.

**Municipal Impact Survey:** The Board reviewed a municipal impact survey for the addition to the State garage on 7B. It was noted that the questions involving road maintenance would need to be corrected,

# TOWN OF CLARENDON, VERMONT

---

## MINUTES

### SELECTBOARD MEETING-REGULAR

Monday, October 10<sup>th</sup>, 2016

as the State provided their own road maintenance. Selectman Congdon motioned that the Board Chair sign the form with the correction, Selectman Wilbur seconded, the motion passed unopposed.

Tentative Budget Schedule: The Board Chair reviewed the budget schedule for FY 18. Selectman Knox motioned to adopt the schedule, Selectman Wilbur seconded, the motion passed unopposed. The Board Chair asked that the Board members receive copies, and that it be posted.

Select Board Meeting Schedule 2017: The Board reviewed the schedule, Selectman Congdon motioned to approve it, Selectman Pinkowski seconded, the motion passed unopposed.

PLANNING COMMISSION REPORT: The possible joint meeting on the 17<sup>th</sup> of October between the Planning Commission and Select Board was discussed, and the Administrative Assistant was asked to update the Board as to the purpose and status of the meeting, and warn it if necessary.

TREASURER'S REPORT: No report was given.

ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant updated the Board as to the Town Fair she had attended and her concerns.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): Robert Bixby asked if the hearing for Mr. Ayers would be public, he was informed that it was.

SELECT BOARD MEMBERS CONCERNS: Selectman Knox questioned the Lister present, Arthur Menard, as to the start date of reappraisal.

ADJOURNMENT: At 6:52 p.m., Selectman Congdon motioned to adjourn, Selectman Wilbur seconded, the motion passed unopposed.

SIGNED: \_\_\_\_\_ Michael Klopchin, Chair /s

SIGNED: \_\_\_\_\_ Robert Congdon, Jr., Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on October 24<sup>th</sup>, 2016.