

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, December 14th, 2015

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr
Michael Klopchin, Chair
Arthur Knox (A)
Richard Wilbur

CALL TO ORDER: 6:03 p.m.

PRESENT AT MEETING: Selectboard (4), Treasurer, Administrative Assistant, Road Commissioner. Also present were Cindy Davis, Marjorie Southard, and Doug Bradley.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. There were none.

APPROVAL OF SELECT BOARD MEETING MINUTES: Selectman Bixby motioned to accept the minutes for discussion, Selectman Wilbur seconded, the motion passed unopposed. There were no corrections to the minutes.

HIGHWAY: The Road Commissioner was present and participated in discussion.

Access Permit – LaVictoire: The Road Commissioner informed the Board that he had been approached about the possible need for an access permit for a new driveway on the LaVictoire property. The Road Commissioner stated that there was an existing inlet, but not an official E911 numbered driveway, so he believed a permit was needed. A brief discussion followed on the location and whether or not a culvert would be needed. The Board agreed a permit was needed, and tabled the approval until the appropriate permit was submitted.

Truck Purchase: The Road Commissioner updated the Board on the proposed truck purchase; prices were being compared as follows for a tandem axle:

- Kenworth: \$114,980
- Mack: \$115,500
- Western Star: \$113,975

Trade values were still being evaluated. A discussion followed on the type of truck to be purchased; the Road Commissioner stated that the Road Crew prefers standard transmission to automatic, and advised the Board that as the prices are close, the decision would come down to trade value and service. Kenworth has a service department in Pittsford as well as a field technician, and Mack has a courtesy vehicle for customers. Selectman Congdon advised that Ira Town had recently purchased a Kenworth vehicle, and a brief discussion followed on what other towns currently have for trucks. The Board Chair asked the Road Commissioner when he would be ready to request the purchase, the Road Commissioner responded by the next Selectboard meeting. Selectman Congdon questioned if the truck was to be purchased this budget cycle; the Road Commissioner responded yes, that now was the time to order a

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truck; the Treasurer stated that the funds were available. The Board Chair stated the Board would wait for the Road Commissioner's recommendation.

Salt Shed Bid: Selectman Congdon briefly questioned the Road Commissioner in regards to a bill relating to the removal of the old Salt Shed. The Board Chair read the proposed salt shed construction bid notice aloud; the Board had no corrections, but instructed the Administrative Assistant to wait until the permits for the Salt Shed were approved before posting the bid notice.

The Board Chair asked if anyone present had any questions for the Road Commissioner. Selectman Bixby briefly questioned a bill for repairs on the Town's 2006 truck; oil under coating was also discussed. Cindy Davis asked about the lemon law, and was informed that it does not apply to municipalities.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: There was no guest.

PUBLIC COMMENTS (10 minutes): There were no public comments.

OLD BUSINESS:

Personnel Policy: The Board agreed to discuss the personnel policy after the budget sessions were finished.

Letter of Approval, Gorge Road: The Board reviewed the letter stating approval of the work done on the West end of Gorge Road. The Road Commissioner stated that he approved of the work done; a discussion followed on also approving the work done on Innovation Drive, the Board agreed to not approve Innovation Drive until the shoulders were addressed. At this time, Selectmen Knox joined the meeting via telephone, and agreed to approve the letter for Gorge Road. Selectman Bixby moved that the Board sign the letter approving Gorge Road, Selectman Wilbur seconded, the motion passed unopposed. The Board signed the letter, with Selectman Knox agreeing to sign at a later date.

At this time the Selectman Congdon motioned to jump ahead in the agenda to REDC Renewal while Selectman Knox was still on the telephone, Selectman Wilbur seconded, the motion passed unopposed.

REDC Renewal (out of order from the Agenda): There was a brief discussion on what the Town's membership in REDC meant for the Town; Selectman Knox moved to sign the renewal for REDC membership, Selectman Bixby seconded. Selectman Congdon stated that this renewal was for FY 17, and stated it should be a budget discussion. After further discussion, the Board decided to discuss the issue at a budgeting session, and Selectmen Knox and Bixby withdrew their motion and second, respectively. Marjorie Southard briefly advised the Board of her negative experience with REDC, and believed that the Town could bring in business without REDC. The Board Chair advised that there is new leadership in REDC;

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the Board decided to give the new leadership a try, and discussed the possibility of REDC becoming an article.

At this time the Board returned to Old Business, and Selectman Knox exited the meeting via telephone.

LHMP – Update: After a brief discussion, the Board tabled the LHMP approval until a copy of the plan that was approved by the state could be reviewed.

NEW BUSINESS:

West Clarendon Cemetery: The Administrative Assistant informed the Board that a citizen had complained about a dead tree by their family plot in West Clarendon Cemetery. After a brief discussion, the Board instructed the Administrative Assistant to call Kyle Taylor about removing the tree, and to update the Board as to the progress made.

Colin's Lane – Name Change: The Administrative Assistant relayed to the Board that E911 was changing its name regulations so that no symbols or punctuation could be included in a road name, making Colin's Lane into Colins Lane. No action needed to be taken by the Board. The Board Chair instructed the Road Commissioner that in the future when the Colin's Lane road sign was replaced, to replace it as Colins Lane.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): There were no comments.

TOWN OFFICER REPORTS:

The Treasurer reported that the reimbursement to the Town for the Route 7b paving had been received.

Cindy Davis asked if the Road Foreman/Commissioner model was to be discussed, the Board Chair indicated it would be discussed in budget session, and the public would know about any change.

SELECT BOARD MEMBERS CONCERNS: The Board wished everyone present a Merry Christmas.

ADJOURNMENT: At 6:50, Selectman Bixby motioned to adjourn, Selectman Congdon seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on December 28th, 2015.