

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, February 8th, 2016

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr
Michael Klopchin, Chair
Arthur Knox (A)
Richard Wilbur (A)

CALL TO ORDER: 6:00 p.m.

PRESENT AT MEETING: Selectboard (3), Administrative Assistant, Treasurer, Cindy Davis, Marion Pratico, Marjorie Southard. Also present was Jeff Biasuzzi of Wallingford.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. There were none.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – January 25th, 2016: Selectman Bixby moved to accept the minutes subject to corrections and deletions, Selectman Congdon seconded, the motion carried unopposed. There were no corrections to the minutes.

Select Board Meeting Emergency – February 1st, 2016: Selectman Bixby moved to accept the minutes, Selectman Congdon seconded, the motion carried unopposed. There were no corrections to the minutes.

HIGHWAY: The Road Commissioner was not present at the meeting.

Salt Shed: The Board Chair gave an update on the progress of the shed; he, Brownson Spencer, and the Road Commissioner had met with the contractor, Andrew Mullin of A Plus Carpentry and Contracting, to discuss questions the contractor had and to sign the contract for work. Brownson Spencer's contract for the agreed upon up to \$1,500 supervisory fee was also signed at that meeting. Weather permitting, construction would start on February 10th.

Certificate of Highway Mileage: The Board reviewed the certificate, which was marked as unchanged from last year. Selectman Congdon moved to approve the certificate of highway mileage, Selectman Bixby seconded. The Board Chair suggested amending the motion to having the members present sign the certificate, Selectman Congdon so amended his motion, and Selectman Bixby seconded the amended motion, the motion passed unopposed.

Grants: The Administrative Assistant updated the Board on three available grants: the PACIF Equipment grant, the Class 2 Highway/Structures grant, and the Backroads grant. The Road Commissioner's input on these grants was also mentioned.

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The Board Chair asked if there were any other highway issues to be discussed. Cindy Davis asked if the Town still fills cracks in the road; the Board Chair instructed the Administrative Assistant to follow up with the Road Commissioner on the question.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: JEFF BIASUZZI, ZONING ADMINISTRATOR POSITION

Mr. Biasuzzi presented his letter of interest and resume to the Board, and spoke of his qualifications and experience as the Zoning Administrator of other towns. The scope of the work and hourly rates were also discussed. Selectman Congdon suggested waiting to discuss the matter further until there was a full board. The Board Chair asked Mr. Biasuzzi to come before the Board at its next regular meeting on the 22nd of February, and asked the Administrative Assistant to give Mr. Biasuzzi information regarding the next planning commission meeting, and to pass his credentials on to them.

PUBLIC COMMENTS (10 minutes):

Marion Pratico asked if original documents are to be kept in the Town Hall. The Board Chair responded that they are if they are public knowledge. Ms. Pratico asked why the public could not access the planning commission surveys; the Board Chair instructed the Administrative Assistant to follow up on the issue with the Planning Commission.

Marjorie Southard commented on the Act 250 hearing for Garvey's Nissan being cancelled, and asked if the Board could do anything to further support Mr. Garvey. The Board Chair stated that he had been in contact with representatives about the issue. The Board agreed that the restrictions placed on Mr. Garvey were excessive.

OLD BUSINESS:

Carving Studio Update: The Administrative Assistant informed the Board that Carol Driscoll of the Carving Studio would like to schedule a dedication for the bench to be given to the town in August so that the children who had made the bench could be present. The Board Chair agreed, and asked the Administrative Assistant to pass this on to Ms. Driscoll, for her to keep the Board updated on when the bench would be ready so that the dedication could be scheduled.

FEMA Course Update: The Administrative Assistant discussed what she had learned at the FEMA Debris Management Course she had attended, including new regulations on policies the Town must have in place to receive Federal Grant money. These included a purchasing and conflict of interest policy. Also discussed were the Vermont Alert system and Debris Management Plans; the Board Chair asked the Administrative Assistant to contact the Emergency Management Officer to discuss these issues.

Selectman Congdon informed the Board and public that Sen. Kevin Mullin had responded by email that he was willing to help with Garvey's Nissan.

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Rutland Town Resolution Letter: The Board reviewed a letter supporting the Rutland Town Resolution on renewable energy project siting, to be sent to the State Representatives. The members present signed the letter, and the Administrative Assistant was instructed to contact Selectmen Knox and Wilbur so that they could sign as well.

Health Officer: The Administrative Assistant informed the Board that Mr. Richard Griffith was officially confirmed as Town Health Officer as of February 1st, 2016.

NEW BUSINESS: There was no new business.

TREASURER'S REPORT: The Treasurer explained that there were two different warrants for A Plus Carpentry and Contracting to accommodate the agreed upon payment schedule.

ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant stated that the Town had received an application for a position on the Highway Department, and the Board agreed that the Administrative Assistant should send a letter informing the applicant that there were no openings but his resume would be kept on file.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): There were no comments.

SELECT BOARD MEMBERS CONCERNS:

Selectman Bixby presented a pamphlet that he had received regarding electric cars, and asked that it be placed in the Town Office. He also informed the Board that AOT would no longer be painting fog lines on secondary roads.

ADJOURNMENT: At 7:16 p.m., Selectman Bixby motioned to adjourn, Selectman Congdon seconded, the motion carried unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on February 22nd, 2016.