

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, March 28th, 2016

SELECT BOARD MEMBERS:

Robert Congdon, Jr, Clerk (A)

Michael Klopchin, Chair

Arthur Knox

Daniel Pinkowski

Richard Wilbur

CALL TO ORDER: 6:02 p.m.

PRESENT AT MEETING: Selectboard (4), Administrative Assistant, Robert Bixby, Brownson Spencer, Marjorie Southard, Cindy Davis.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. There were none.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – March 14th, 2016: The Board Chair asked for a correction of a typographical error on page 2, the minutes were approved with this correction. Marjorie Southard was recognized; Ms. Southard disagreed with how her comments had been interpreted in the minutes, and also with a statement regarding water and sewer in the industrial park which she regarded as incorrect. The Board Chair asked that she hold her comments until the public comments section of the agenda.

EXECUTIVE SESSION, CONTRACT DISCUSSION: Selectman Wilbur motioned to go into executive session to discuss contract issues not to last longer than fifteen minutes, Selectman Pinkowski seconded, the motion passed unopposed. The Select Board, Administrative Assistant, and Brownson Spencer entered into executive session at 6:07 p.m.; at 6:30 p.m., Selectman Knox motioned to exit executive session, Selectman Wilbur seconded, the motion passed unopposed. The Board Chair informed the public that the stairs and ingress/egress door for the salt shed will be put out to bid, with at least three contractors to be called.

HIGHWAY: The Road Commissioner was not present at the meeting.

PACIF grant: The Administrative Assistant updated the Board as to the progress made on both the PACIF Grant and the Class 2 Highway Grant applications, and stated that the final applications should be ready for the April 11th meeting. The total amount for PACIF was \$1,202.00 with a 50% reimbursement, and \$143,654.00 for the Class 2 with a 70% reimbursement. A discussion followed on the details of the grants.

Road Network Inventory, RSMS Program: The Administrative Assistant gave a description of the software program, which is meant to aid municipalities in the creation of road network inventories. The software cost was given as \$150, and could save the town 10% in grant reimbursements. After a brief discussion, Selectman Pinkowski motioned to purchase the program, Selectman Wilbur seconded, the motion passed unopposed.

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April OSHA 10 Training: An available training for the Road Crew on OSHA regulations was discussed, with the dates being April 28th and 29th; the Road Commissioner had indicated to the Administrative Assistant that he would be willing to attend.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: There was no guest.

PUBLIC COMMENTS (10 minutes):

Marjorie Southard reiterated her concerns with the March 14th minutes and they were discussed. Ms. Southard also brought to the Board's attention an underground storage tank that had been removed from the Pepsi building property on Route 7b; she believed the tank had been removed without the proper precautions and permits and was concerned about contamination from leakage. A discussion followed on what the Board was expected to do; Selectman Wilbur stated that he had also heard about the tank, and had called Mr. Ted Unkles of the EPA, who had informed him that all the necessary permits had been in place, the required testing had been done, and the results would be ready shortly. After a brief discussion, the Administrative Assistant was asked to follow up on the matter, and to pass the information on to the Board. Selectman Pinkowski agreed that the Board should look into the matter, and stated that if the tank was leaking, the owner did the right thing by removing it.

Cindy Davis asked if any response had been received from the Secretary of Transportation on the letter written concerning the safety of railroad crossings in Town; no response had been received. The Board Chair asked the Administrative Assistant to follow up on the issue, and to post whatever response was received on the website.

OLD BUSINESS:

Liquor License Applications: Two applications were reviewed, Loretta's Good Food and Deli and Stonehedge Golf Course. Selectman Knox moved that the applications be signed, Selectman Wilbur seconded, the motion passed unopposed.

Letter Supporting the Renaming of Route 103: The Board reviewed and signed the letter, and asked that it be copied to Rep. David Potter.

Second Town Hearing Date: The Administrative Assistant advised that the date for the second hearing for public input on the Town Plan Draft be rescheduled to accommodate necessary noticing requirements. Marjorie Southard stated that many town's people would like to see the hearing on PegTV, a brief discussion followed. The Board Chair stated that the second hearing would be scheduled at the Board's upcoming workshop, and when the date was set the Administrative Assistant would contact PegTV to inquire if they could record the hearing.

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NEW BUSINESS:

Annual Financial Report: The Administrative Assistant informed the Board that AOT had completed the report with herself and the Road Commissioner; it detailed the projected highway costs for FY17 and was required for highway grants. Selectman Knox motioned that the Board approve and sign the Report, Selectman Pinkowski seconded, and the motion passed unopposed.

Airport Improvements, Act 250 Application Notice: This notice of an amendment to the original act 250 application for airport improvements was brought before the Board and public for informational purposes.

Matthew Jakubowski E911 Secondary Contact: The Administrative Assistant informed the Board that Matthew Jakubowski had agreed to be the Town's secondary E911 contact. Selectman Wilbur motioned to appoint Mr. Jakubowski as the secondary contact, Selectman Pinkowski seconded, the motion passed unopposed.

TREASURER'S REPORT: The Treasurer was not present at the meeting, but the Administrative Assistant advised that the Treasurer made contact with her frequently.

ADMINISTRATIVE ASSISTANT'S REPORT:

VT Alerts: The Administrative Assistant advised the Board of possible dates for the information meeting regarding the program; the Board tentatively scheduled May 2nd at 6pm, and asked the Administrative Assistant to notice the meeting.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes):

Marjorie Southard advised that Brownson Spencer would like to be appointed to the Planning Commission. The Board Chair asked the Administrative Assistant to check the number of members already on the PC.

Robert Bixby reported that he had attended the Regional Planning Commission's transportation meeting, and updated the Board as to what was discussed. The Board Chair asked if rail road crossings were discussed, Mr. Bixby said no, but he could broach the subject in the future; a discussion on the safety of the crossings followed.

SELECT BOARD MEMBERS CONCERNS:

Selectman Pinkowski asked if anymore could be done in regards to the 9L criterion in relation to Garvey's Nissan. A discussion followed on what had already been done, and what the regional Representatives had done.

There were no other concerns.

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ADJOURNMENT: At 7:23 p.m., Selectman Knox motioned to adjourn, Selectman Wilbur seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Congdon, Jr., Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved April 11th, 2016.