

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING-REGULAR

Monday, April 11th, 2016

SELECT BOARD MEMBERS:

Robert Congdon, Jr, Clerk (A)

Michael Klopchin, Chair

Arthur Knox

Daniel Pinkowski

Richard Wilbur

CALL TO ORDER: 6:00 p.m.

PRESENT AT MEETING: Selectboard (4), Administrative Assistant, Treasurer, Road Commissioner, Listers Robert Underhill, George Ambrose, and Arthur Menard. Also present were Robert Bixby, Cindy Davis, and Marjorie Southard.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any agenda additions or deletions. There were none.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular - March 28th, 2016: Selectman Knox motioned to accept the minutes subject to corrections, Selectman Wilbur seconded the motion, the motion passed unopposed. There were no correction to the minutes.

Select Board Meeting Special - March 30th, 2016: Selectmen Knox and Wilbur abstained from voting on approval of the minutes as they had not attended the March 30th meeting. The approval of the minutes was tabled until April 25th, 2016.

EXECUTIVE SESSION, PERSONNEL ISSUE: AT 6:03, Selectman Wilbur motioned to enter into executive session to discuss the personnel issue, not to last longer than 15 minutes, Selectman Pinkowski seconded, the motion passed unopposed. At 6:16, upon return to the public, Selectman Knox motioned to exit executive session, Selectman Wilbur seconded, the motion passed unopposed. The Board Chair explained to the public that the Board was considering a change in the administrative assistant's hours.

HIGHWAY: The Road Commissioner was present and participated in discussion.

Permit for J.A. McDonald - Bridge 11: The Road Commissioner discussed with the Board J.A. McDonald's desire for permission from the Board to bring overweight vehicles on Walker Mountain Road in order to repair Bridge 11. The Administrative Assistant and Road Commissioner concurred that a video of the road would be taken prior to the work to document any potential damage. Selectman Knox motioned to grant permission for overweight vehicles to J.A. McDonald, Selectman Pinkowski seconded, the motion carried unopposed. The Administrative Assistant was instructed to provide written notice to J. A. McDonald.

Grant Approval: The Administrative Assistant advised the Board that the PACIF grant and the Class 2 Highway grant were both ready to be submitted. Selectman Knox motioned to approve submitting the two grants, Selectman Pinkowski seconded, the motion passed unopposed. Selectman Knox also

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motioned that the Board Chair sign the PACIF grant application, Selectman Wilbur seconded, the motion passed unopposed.

The Road Commissioner reported to the Board that he was ready to turn over the 2007 truck intended for trade in the new truck purchase. After a brief discussion, the Board had no objection to the trade going forward, and asked the Road Commissioner to notify the Administrative Assistant when it was completed.

Selectman Wilbur discussed a driveway concern with the Road Commissioner. Cindy Davis presented some research to Board pertaining to the care of the rail road crossings in Town. The Board Chair thanked Ms. Davis for the information; the Administrative Assistant advised that the Secretary of Transportation had responded to her repeated emails by stating that he would respond shortly.

APPROVAL OF SELECTBOARD WARRANTS: All warrants

GUEST: There was no guest.

PUBLIC COMMENTS (10 minutes): Marjorie Southard discussed her concerns that the lab that had analyzed samples from the Route 7B UST site was not fully accredited. The Zoning Administrator's report on the subject of the UST was discussed and read aloud. After a brief discussion, the Board Chair stated that the Board was monitoring and would continue to monitor the situation.

Robert Bixby advised the Board that Moulton Avenue was experiencing speeding issues; Selectman Wilbur stated that he would contact the Sheriff's Department.

OLD BUSINESS:

Report of Zoning Administrator on Route 7B Tank: The Board Chair stated that this subject had been discussed sufficiently.

Certification Letter for Town Clerk on Select Board Elections: The Board signed a letter to the Town Clerk confirming the election of Michael Klopchin as Chair and Robert Congdon as Clerk.

Rutland Town Resolution: The Board Chair stated that this resolution pertaining to renewable energy siting had been presented to the Board previously, and the Board was again being asked to sign. Selectman Wilbur motioned for the Board to sign the Resolution, Selectman Pinkowski seconded, the motion passed unopposed.

NEW BUSINESS:

Liquor License Application: The liquor license application from the Hanger Café was reviewed by the Board. Selectman Knox motioned to approve and sign the application, Selectman Pinkowski seconded, the motion carried unopposed.

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Listers - Reappraisal: Lister Chair Robert Underhill advised the Board of the Listers' recommendation of accepting the NEMRC proposal for completing the Town Reappraisal, and outlined the reasons why. The Board Chair questioned the funding of the reappraisal, Mr. Underhill explained the State supplies funding, not the voters. Selectman Knox questioned non-taxable properties; Lister Menard stated that he was satisfied with the insurance values of those properties, and NEMRC was not needed to appraise them. A discussion followed on the Listers' role in the reappraisal. The start date was given as July 1st, 2016, with \$4000 a month being charged starting on that date. It was established that photos of exteriors of properties were to be taken, and that NEMRC would schedule times for appraisals and would carry identification. Selectman Knox motioned to accept the NEMRC bid for reappraisal, Selectman Wilbur seconded, the motion passed unopposed.

Workman's Comp Audit 2015: The Administrative Assistant updated the Board on the audit, and detailed rules now enforced by PACIF regarding contractors and workman's comp insurance.

Planning Commission and Community Center Board Appointments: The Board discussed the reappointment of Don Pratt and Carol Geery to the Planning Commission, and Kurt Clarkson to the Community Center Board. Selectman Wilbur motioned to appoint the mentioned individuals, Selectman Pinkowski seconded, the motion passed unopposed.

Excess Noise Issue: Cindy Davis expressed her concern to the Board about the noise of target shooting in her area. The Administrative Assistant advised that Deputy Reilly had patrolled the area but had heard no gunfire during that time. A discussion followed on noise ordinances and the Town's lack of one; the Administrative Assistant was asked to follow up with the Planning Commission on the issue, and again with Deputy Reilly.

TREASURER'S REPORT: The Treasurer noted that the fiscal year end was approaching, and she and the highway department were focusing on that.

ADMINISTRATIVE ASSISTANT'S REPORT: The Board was advised that additional information regarding the Act 250 application for the Airport Taxiway improvements had been submitted and was available in the Town Hall.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): There were no comments on Agenda items.

George Ambrose noted that on May 12th, the Secretary of Education would be at Mill River High School to swear in the new school board for the district, and invited the public to attend.

SELECT BOARD MEMBERS CONCERNS:

Selectman Knox stated that his daughter is making a music record in Nashville, and that he and his wife are very proud.

Selectman Wilbur stated that his son has made the bowling hall of fame.

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ADJOURNMENT: At 7:17 p.m., Selectman Knox motioned to adjourn, Selectman Wilbur seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Congdon, Jr., Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved April 25th, 2016.