

# TOWN OF CLARENDON, VERMONT

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## MINUTES

### SELECTBOARD MEETING-REGULAR

Monday, June 27<sup>th</sup>, 2016

#### SELECT BOARD MEMBERS:

Robert Congdon, Jr, Clerk

Michael Klopchin, Chair

Arthur Knox (A)

Daniel Pinkowski

Richard Wilbur

CALL TO ORDER: 6:02 p.m.

PRESENT AT MEETING: Select Board (4), Administrative Assistant, Treasurer; Robert Bixby, Cindy Davis, Marjorie Southard, Helen Darby, and Andy Clark.

AGENDA ADDITIONS/DELETIONS: The Board Chair stated he wished to add a discussion about signs under highway. There were no objections.

#### APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular - June 13th: Selectman Congdon motioned to approve the minutes as written, Selectman Pinkowski seconded, the motion passed unopposed.

HIGHWAY: The Road Commissioner was not present.

Signs: The Board Chair discussed the need for signs at the end of Teer Road during the construction of Bridge 11 to indicate the direction of Clarendon Springs and Chippenhook to aid the businesses in those parts of Town. The Board agreed, and the Administrative Assistant was asked to speak to the Road Commissioner about the issue.

Class 2 Highway Grants: The Board reviewed the contract awarding the Town \$100,557.80 in State funds for the paving of Walker Mountain Road. Selectman Wilbur motioned to accept the contract and have the Board Chair sign on behalf of the Board, Selectman Congdon seconded, the motion passed unopposed.

Barrett Trucking Letter: The Administrative Assistant informed the Board that Barrett Trucking needed a letter of permission to drive overweight vehicles on Town Roads during the reconstruction of Bridge 11. The Board instructed the Administrative Assistant to author a letter for the Board Chair to sign.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: There was no guest.

#### PUBLIC COMMENTS (10 minutes):

Helen Darby requested that the amounts of the Select Board warrants be placed in the minutes. A discussion on the benefits and difficulties of placing the warrant amounts in the minutes followed, ending with the Treasurer explaining that it had been done before, but possible amendments presented a

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problem in that the minutes would have to be corrected each time there was an amendment. The Board decided not to put the warrant amounts in the minutes, but stressed that the warrants are always available for the public to view. Ms. Darby also requested that the Board Chair speak louder so that he may be heard on PEG TV.

#### OLD BUSINESS:

Cemetery Concerns: Cindy Davis presented the Board with pictures of the Spafford/Pitts cemetery, in response to a letter the Town had received stating the cemetery was not well maintained. Ms. Davis stated the cemetery appeared to be the best maintained cemetery in Town, besides there being piles of brush that needed to be taken care of. A map of the cemeteries of the Town was also presented and reviewed by the Board, and possible volunteers to help with the restoration of the cemeteries. The Board Chair asked the Administrative Assistant to post the map in the Town Office.

VT Alert Dates: Possible dates for the VT Alert notifier training were discussed, it was decided that the other Town notifiers would be consulted about the dates first.

#### NEW BUSINESS:

Tax Stabilization to Attract New Business – Discussion: Selectman Pinkowski proposed the possibility of tax stabilization as a way to attract businesses in Town. The fact that the Town does not have any public sewer or water was discussed, as well as different forms and time frames the tax stabilization might take. The Board Chair discussed what had been done in the past, and stated the need for businesses in Town to take some of the tax burden off of property owners. It was asked that the Administrative Assistant contact the Town's attorney and the VLCT as to what the Board's legal options were. Marjorie Southard expressed her desire to see the issue brought before the voters, and also stated her concerns as to Zoning Regulations in relation to new businesses coming in. A discussion followed on who would be eligible for tax stabilization, and the economic climate in Clarendon. Selectman Congdon also commented on his desire to see the Industrial Park full, and questioned how the Select Board could become more involved in marketing the Industrial Park. A discussion on REDC and the Town's roll followed, as well as the potential business of Garvey's Nissan, and how the Board could further support Mr. Garvey.

PLANNING COMMISSION REPORT: The Planning Commission's report was read, and the Administrative Assistant was requested to post it to the website.

TREASURER'S REPORT: The Treasurer reported that she was focusing on fiscal year end, and would be working with the Administrative Assistant towards that goal.

ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant reported that she was still working on getting estimates for the fence around Clarendon Flats cemetery; Pratico's Landscaping had measured the fence, and Springfield fencing would be coming to measure as well.

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PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): Cindy Davis asked about the stipend for the Cemetery Fact Finding Committee; the Treasurer and the Administrative Assistant would follow up on it. Andy Clark from the Rutland Herald asked for an update on the Bridge 11 closure, the Administrative Assistant informed him of the projected work and closure schedule.

#### SELECT BOARD MEMBERS CONCERNS:

Selectman Wilbur: No concerns.

Selectman Congdon: Asked the Administrative Assistant to follow up with the Road Commissioner on dust control on the top of Bump Road out onto East Street.

Board Chair: Informed the Public that the Board would be putting into policy a new tier system of pay for the Road Crew, and that would be how raises for the Road Crew would be decided going forward.

Selectman Pinkowski: No concerns.

ADJOURNMENT: At 7:04 p.m., Selectman Congdon motioned to adjourn, Selectman Wilbur seconded, the motion passed unopposed.

SIGNED: \_\_\_\_\_ Michael Klopchin, Chair /s

SIGNED: \_\_\_\_\_ Robert Congdon, Jr., Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on July 11<sup>th</sup>, 2016.