

# TOWN OF CLARENDON, VERMONT

## TOWN POLICY



SUBJECT: MAILBOX DAMAGE CAUSED BY SNOWPLOWS

1. All mailboxes must conform to the guidelines of the United States Postal Service; for information on these guidelines, go to [www.usps.com](http://www.usps.com), or contact your local post master/mistress. The Town will not be held responsible for any damage done to a mailbox that does not conform to the USPS guidelines.
2. Any damage to a mailbox caused directly by a town snow plow MUST be reported to the town within 48 hours. Report any damage to 747-4074, or [clarendonadmasst@comcast.net](mailto:clarendonadmasst@comcast.net). The mailbox will be inspected by the Road Commissioner to confirm the damage.
3. It is the job of the Road Crew to remove snow from road surfaces, and snow being thrown from the plow is unavoidable. The Town will not be held responsible for damage done to a mailbox by snow or slush thrown from a plow blade.
4. If it is determined by the Road Commissioner that a mailbox has been directly damaged by a snow plow, the Town will replace the mailbox with a standard mailbox and post, which the citizen is responsible for installing according to USPS guidelines. Custom mailboxes and/or posts will not be replaced in kind.
5. Any mailbox and/or post will NOT be replaced if the post shows any sign of dry rot, being unstable, or was placed too close to the roadway.
6. The Road Commissioner or a designated representative is authorized to use reasonable discretion in resolving matters involving unusual circumstances.

This policy was adopted by the Board of Selectman on September 28<sup>th</sup>, 2015.

Robert Bixby Robert Bixby

Robert A. Congdon, Jr. Robert Congdon, Jr.

Michael S. Klopchin Michael Klopchin, Chair

Arthur W. Knox, Sr. Arthur Knox, Sr.

Richard Wilbur Richard Wilbur