

# TOWN OF CLARENDON, VERMONT

---

## MINUTES

### SELECTBOARD MEETING- REGULAR

Monday, September 25<sup>th</sup>, 2017

#### SELECT BOARD MEMBERS:

Robert Bixby, Clerk  
Robert Congdon, Jr.  
Michael Klopchin, Chair  
Daniel Pinkowski  
Richard Wilbur

CALL TO ORDER: 6:04

PRESENT AT MEETING: Select Board (5), Administrative Assistant, Alf Strom-Olsen, Marjorie Southard, Ed Baker, Joel Baker, Eric McLellan.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. Selectman Bixby requested adding the Committee of Highway Operations and Function under Highway, and Selectman Congdon requested adding an update on the Fuel Pre-buy under new business. There were no objections.

#### APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – September 11<sup>th</sup>, 2017: Selectman Bixby motioned to accept the minutes subject to corrections or deletions, Selectman Congdon seconded. Selectman Bixby advised of an error in who had seconded a motion made by Selectman Congdon. The motion to accept the minutes with the corrections passed unopposed.

HIGHWAY: The Road Commissioner was not present at the meeting.

Route 7/Shrewsbury Road Letter: The Board reviewed a drafted letter regarding the possible speed limit change at this intersection, and the Board Chair read the letter outloud. Selectman Congdon motioned to approve and send the letter, Selectman Bixby seconded. The motion passed unopposed.

The Committee of Highway Operations and Function (ADDED TO AGENDA): Selectman Pinkowski arrived at 6:10. Selectman Bixby stated his desire to have the committee begin functioning. After a brief discussion, the Administrative Assistant was asked to actively seek out members. Ed Baker was suggested, Selectman Bixby stated that there might be a perceived conflict of interest with Mr. Baker's brother on the road Crew.

Mr. Ed Baker updated the Board that the engine for the 2006 should be here by Wednesday.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: There was no guest.

# TOWN OF CLARENDON, VERMONT

---

## MINUTES

### SELECTBOARD MEETING- REGULAR

Monday, September 25<sup>th</sup>, 2017

PUBLIC COMMENTS (10 minutes): None.

#### OLD BUSINESS:

Bids for Porch Staining: The Board reviewed the one bid on the Town Hall porch staining. After a brief discussion on whether or not the project should be delayed, Selectman Congdon motioned to accept the bid from Roy Kimball of Ace Painting, Selectman Wilbur seconded, the motion passed unopposed.

Smith Button Pratt Cemetery: After reviewing the options of stopping maintenance of the cemetery, continuing to maintain a cemetery not owned by the Town, or pursuing ownership of the cemetery, Selectman Congdon motioned to reach out the current owner to see if they were willing to quitclaim the cemetery to the Town, Selectman Wilbur seconded, the motion passed unopposed. Selectman Congdon stressed that he was not authorizing surveying of the cemetery yet.

Back Fence West Clarendon Cemetery: After a brief discussion, the Board asked the Administrative Assistant to look for pricing for a fence in the back of the cemetery to prevent the McLellan cows from entering the cemetery.

Berm Removal Easements and Letter for Funds: The Administrative Assistant asked that the Board table a decision on a Town commitment for the necessary easements until the land owners could be contacted, the Board agreed. The Board Chair read the letter committing budgeting funds out loud, this was also tabled for the next agenda.

#### NEW BUSINESS:

Budget Meeting Schedule: The budget schedule for FY19 was approved.

Recreation Department – Baseball: Recreation Chair John McKenna gave background information on the need for the baseball department to be under the Town insurance. Selectman Congdon motioned to approve the baseball program absorbing into recreation, Selectman Wilbur seconded, the motion passed unopposed.

Pre Buy Updated: Selectman Congdon advised that the prices for Keyser were being pursued. The question was asked if the number 2 fuel should be locked in, as it was currently unstable. Selectman Congdon advised he would hopefully have more information next meeting.

PLANNING COMMISSION: The progress of the Planning Commission was discussed. Mr. McKenna was asked about the progress of the teacher negotiations, and detailed that the next step was fact finding.

TREASURER'S REPORT: The treasurer was not present.

# TOWN OF CLARENDON, VERMONT

---

## MINUTES

### SELECTBOARD MEETING- REGULAR

Monday, September 25<sup>th</sup>, 2017

ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant advised that there was an historical society meeting on the scheduled date for the Select Board's personnel policy meeting of October 18<sup>th</sup>, the meeting was changed to Monday October 16<sup>th</sup>.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): None.

SELECT BOARD MEMBERS CONCERNS: Selectman Bixby expressed his concern that Earle's had charged over \$400 for looking at the 2012 truck and then passed it to the dealer. Joel Baker spoke to the status of the truck, and said it was running fine currently. Selectman Congdon advised that his school's 5K was happening the weekend of September 30<sup>th</sup>, and where it was taking place. RC DP 6:45

ADJOURNMENT: At 6:45 pm. Selectman Congdon motioned to adjourn, Selectman Pinkowski seconded, the motion passed unopposed.

SIGNED: \_\_\_\_\_ Michael Klopchin, Chair /s

SIGNED: \_\_\_\_\_ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on October 9<sup>th</sup>, 2017.