

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING- REGULAR

Monday, July 31st, 2017

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr.
Michael Klopchin, Chair
Daniel Pinkowski
Richard Wilbur

CALL TO ORDER: 6:00 pm

PRESENT AT MEETING: Select Board (5), Administrative Assistant, Assistant Treasurer, Zoning Administrator, Rebecca Mandolare, Marjorie Southard, Cindy Davis

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any changes to the agenda. Rebecca Mandolare asked to have a discussion about the financial reports, she was added under guest. A speeding issue on Moulton Avenue was added under new business. Zoning Administrator Reports was added as guest, and tax rate and plot request were tabled until August 14th.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – July 10th, 2017: Selectman Bixby motioned to accept the minutes subject to corrections, Selectman Congdon seconded, the motion passed unopposed. There were no corrections to the minutes.

Select Board Meeting Special – July 17th, 2017: Selectman Congdon motioned to accept the minutes with a typographical correction, Selectman Bixby seconded, the motion passed with Selectman Wilbur abstaining.

Selectman Pinkowski arrived at 6:05 pm.

Selectman Congdon motioned to jump to the Zoning Administrator report, Selectman Bixby seconded, the motion passed unopposed.

Zoning Administrator Report (added to agenda): The Zoning Administrator advised the Board that the Holligans LLC were still in violation of zoning. A discussion followed on what recourse there was for the Board, Selectman Congdon motioned to allow the Zoning Administrator to contact the Town Attorney to move forward, Selectman Bixby seconded. Selectman Wilbur asked what was to keep the Hooligans from saying they are not a club but having parties instead, the Zoning Administrator responded that all their correspondence has been open as being as a club, as well as their documented activities. A discussion was had as to which attorney to contact. The motion was voted on and passed unopposed.

HIGHWAY: The Road Commissioner was not present.

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Bump Road – Town Right of Way: The Administrative Assistant advised that Mr. and Mrs. Adams were concerned that the Town was encroaching on their property on Bump Road, but that measurements revealed work to be within the Town's right of way. The Board Chair read a letter to be sent to Mr. and Mrs. Adams. Selectman Congdon motioned to send the response letter to the Adams family, Selectman Bixby seconded, the motion passed unopposed.

'06 Truck – Diagnostics: Selectman Congdon motioned to table this issue until the next meeting, Selectman Pinkowski seconded, the motion passed unopposed. The Select Board Chair stated for the record that he believed the truck should be junked.

South Teer Road, Clarendon Springs Lane: The Board discussed the issue of throwing up these roads, and advised the Administrative Assistant to contact the residents of the roads as to their wishes, and the issue was tabled until August 14th.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: Rebecca Mandolare advised the Board as to her research on the yearend close, and her concerns. A discussion followed.

PUBLIC COMMENTS (10 minutes): None.

OLD BUSINESS:

Sheriff's Contract – Revision: The revision in the contract was for \$39,686.40, \$931.50 over the voter approved budgeted amount. Selectman Congdon motioned that the Sheriff be contacted that the Board cannot sign the contract due to the discrepancy in the amount that the voters voted upon, Selectman Pinkowski seconded, the motion passed unopposed, with Selectman Wilbur abstaining due to conflict of interest.

Address Changes: Selectman Congdon motioned to approve buying 911 signs for changed addresses in the former Fire Lane 2, Selectman Pinkowski seconded, the motion passed unopposed.

NEW BUSINESS:

Tax Rate FY 2018: Tabled until August 14th.

Internal Financial Controls Review: The treasurer submitted the review as required by law. Selectman Pinkowski motioned to accept the review, Selectman Bixby seconded, the motion passed unopposed.

Cemetery Plot Request: Tabled until August 14th.

Cemetery Updates and Requests: Cindy Davis advised that the Board that bonding element and plastic to cover the stones to be repaired were needed, the funding was discussed, as well as signs for the

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cemeteries. The Board Chair asked for an estimate on letters for the signs. Rebecca Mandolare questioned what money was left in the cemetery funds. Selectman Pinkowski motioned to take the supplies needed to reset the stones out of contingency not to exceed \$125, Selectman Bixby seconded, the motion passed unopposed.

Speeding Moulton Avenue: A citizen's concern of speeding was discussed. The Administrative Assistant was asked to notify the Sheriff's department, and a discussion followed on the possibility of purchasing the speeding carts.

TREASURER'S REPORT: No report was given.

ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant advised that the conflict of interest policy would need to be altered to comply with a newly adopted law. She also advised that she would be out of the office on vacation until August 7th.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes): None.

SELECT BOARD MEMBERS CONCERNS: Selectman Bixby questioned the removal of the poles on Moulton Avenue, the Administrative Assistant stated she would contact Fair Point again.

ADJOURNMENT: At 7:40, Selectman Wilbur motioned to adjourn, Selectman Bixby seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on August 14th, 2017.