

TOWN OF CLARENDON, VERMONT

MINUTES

SELECTBOARD MEETING- REGULAR

Monday, January 22nd, 2018

SELECT BOARD MEMBERS:

Robert Bixby, Clerk
Robert Congdon, Jr. (A)
Michael Klopchin, Chair
Daniel Pinkowski
Richard Wilbur

CALL TO ORDER: 6:06 pm

PRESENT AT MEETING: Select Board (4), Administrative Assistant, Treasurer, Assistant Treasurer, Road Commissioner, Alf Strom-Olsen, Cash Ruane, Randy Kinne, Marjorie Southard.

AGENDA ADDITIONS/DELETIONS: The Board Chair asked if there were any additions or changes to the agenda. The Administrative Assistant asked that the sexual harassment policy be removed from the agenda, and that a possible executive session for ongoing litigation be added. The Board agreed, and possible executive session was added under new business.

APPROVAL OF SELECT BOARD MEETING MINUTES:

Select Board Meeting Regular – January 8th, 2018: Selectman Bixby motioned to approve the minutes as written, Selectman Wilbur seconded, the motion passed unopposed.

HIGHWAY: The Road Commissioner was present and participated in discussion.

The Road Commissioner questioned what the status on the purchase of a new truck. The Treasurer confirmed that money was budgeted for the purchase; the Board agreed to discuss the issue once the Highway Committee of Operation and Function final report was submitted.

Selectman Bixby relayed a request from a citizen that the meeting to discuss the Highway Committee report be filmed by PEG TV. The Administrative Assistant agreed to speak to PEG TV.

The Board thanked the Road Crew for their handling of the last snow and ice storm.

The Board Chair stated for the record that Quarterline Road would be discussed in the spring.

Alf Strom-Olsen spoke to a bill that Selectman Bixby had questioned at the last meeting regarding the cost for replacement of a windshield at Earle's Trucking, stating that it was vastly overpriced, and presented a quote to the Board at a lower cost than what had been paid. A discussion followed with the Road Commissioner and Board agreeing that more price comparisons should be done before a purchase. Alf Strom-Olsen asked that Earle's be contacted about the cost of the windshield. After a brief discussion, Selectman Pinkowski motioned that the Administrative Assistant draft a letter questioning the validity of the charge to Earle's Trucking, Selectman Bixby seconded, the motion passed unopposed. The

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Administrative Assistant stressed to the Board the importance of purchase orders being included in any purchasing policy.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS: All new warrants and warrants previously signed by the designated Select Board member were approved and signed by all Select Board members.

GUEST: There was no guest.

PUBLIC COMMENTS (10 minutes): There were none.

OLD BUSINESS:

Warning 2018: The special articles regarding the fire department, sheriff's department, and the Road Commissioner were reviewed and read aloud. Changes were made to article 10, the sheriff's department's article. After a final review, Selectman Pinkowski motioned to accept the change in article 10, Selectman Bixby seconded, the motion passed unopposed with Selectman Wilbur abstaining due to a conflict of interest. After the changes were made, Selectman Wilbur motioned to accept the warning for the 2018 Town Meeting as written, Selectman Pinkowski seconded, the motion passed unopposed.

NEW BUSINESS:

Selectmen's Report 2018: The Selectmen's report for the Town Report was read. The Board agreed to add the exact amount of revenue brought in by the logging of the municipal forest. Selectman Bixby motioned to accept the report as corrected, Selectman Wilbur seconded, the motion passed unopposed.

Buildings and Grounds Report/Committee: The Administrative Assistant suggested creating a buildings and grounds committee so that the Select Board could be kept aware of any needs arising from the Town's properties and volunteered to be a part of such a committee. The Board agreed. Brownson Spencer's name was suggested.

PACIF Grant: The Administrative Assistant advised the Board that she was working on a PACIF Safety grant with the Road Commissioner and would have more information in the future.

Possible Executive Session (ADDED TO AGENDA): Selectman Wilbur motioned to enter executive session at 7:02 to discuss litigation, not to last longer than ten minutes, Selectman Bixby seconded, the motion passed unopposed. The Select Board and Administrative Assistant entered executive session. At 7:10 pm, upon return to the public, Selectman Wilbur motioned to come out of executive session, Selectman Pinkowski seconded. The Board Chair advised the public that the executive session had been, as stated, to discuss an ongoing litigation case.

TREASURER'S REPORT: The Treasurer advised that the Board of Auditors would have their first meeting on Friday. Alf Strom-Olsen requested that the percentage increase of the amount to be raised by taxes from the current year to next year be calculated.

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ADMINISTRATIVE ASSISTANT'S REPORT: The Administrative Assistant advised that the weight Town Highway and Bridge Weight Restriction Filing would be filed soon with the State. A discussion followed on what the weight filings were for roads in Town.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (5 minutes) There were none.

SELECT BOARD MEMBERS CONCERNS: Selectman Bixby expressed his concern about the poles on Moulton avenue that Fairpoint had not yet removed. The Board agreed that it was a safety issue as the poles were leaning into the road way, and authorized the Administrative Assistant to send a letter to Fairpoint that would be copied to the Public Utilities Commission.

ADJOURNMENT: At 7:17 pm, Selectman Bixby motioned to adjourn, Selectman Pinkowski seconded, the motion passed unopposed.

SIGNED: _____ Michael Klopchin, Chair /s

SIGNED: _____ Robert Bixby, Clerk/s

These minutes taken and respectfully submitted by Heather Kent, Administrative Assistant, and were approved on March 12th, 2018.